



**KEVIN BARTON**  
**WASHINGTON COUNTY DISTRICT ATTORNEY**

150 North First Avenue, Suite 300, MS 40, Hillsboro, Oregon 97124-3002  
(503) 846-8671 / (503) 846-3407 (fax)  
www.WashingtonCountyDA.org

**PRO SE DISCOVERY REQUEST**

If you elected to represent yourself and waived your right to an attorney in court, complete this form to request the discovery and digital evidence in your case.

If you applied and qualified for a court-appointed attorney and are waiting for one to be assigned, your discovery will be provided to your attorney once assigned.

Date: \_\_\_\_\_

To: Washington County District Attorney:

Please provide discovery on the following case(s): \_\_\_\_\_

Defendant's Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Crime(s) Charged: \_\_\_\_\_

Next Court Date: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Digital Evidence may exist in your case and will be provided at an additional cost (*see attached Notice Digital Evidence*)

**Your discovery & evidence will be available for pick up on or about \_\_\_\_\_.**  
(14 business days from receipt of request)

Your signature is required at the time of pick up, acknowledging you received discovery. Discovery will only be released to you or someone you have authorized in writing to receive it on your behalf. Please list the names of anyone you authorize to pick up your discovery: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



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**PRO SE DISCOVERY INFORMATION**

Discovery provided with this request includes law enforcement reports and may also include other investigative documents such as medical records etc. The discovery fee for these records is based on a fee schedule adopted by the board of commissioners and varies by case type. Before releasing, witness and victim personal information must be redacted according to ORS 135.815(4). If additional reports or records are received after your initial discovery packet is provided, you will be notified by phone or email when it is ready to be picked up. The cost of this supplemental information is included in your original discovery fee (see the Washington County fee schedule for exceptions). All Discovery Fees are due 30 days from the date of receipt, unless waived.

**DIGITAL EVIDENCE INFORMATION**

**Digital Evidence** may exist in your case(s). Examples of digital evidence are body-worn camera video, 911 calls, photos, surveillance video, etc. Prior to release, witness and victim personal information must be redacted according to ORS 135.815(4). This requires all evidence to be reviewed and redacted by an attorney, law clerk or paralegal. Depending on the amount of evidence and redaction required, this process could take several hours or even several days. The cost of providing redacted evidence is based on the hourly rate for Digital Evidence Tech time and the cost of the media required to provide you with the discovery (thumb drive or hard drive). All Digital Evidence Fees are due 30 days from the date of receipt, unless waived.

Media (thumb drive or hard drive)	Actual Cost
Digital Evidence Redaction Time	\$73 / hour

*Grand Jury recordings cannot be discovered to pro se defendants per ORS 132.270(2)(e)*

**RECEIVING DISCOVERY**

Your signature is required upon pick up, acknowledging you received the discovery. You will receive invoices with information on how to submit payment at this time. Discovery will only be released to you or someone you have authorized in writing to receive it on your behalf.

**Your discovery will be available for pick up on or about \_\_\_\_\_**  
(14 business days from receipt of request)

***Please call 503-846-8671 to verify your discovery is ready for pickup before you arrive***